

2018-2019



**KANSAS
WESLEYAN**
UNIVERSITY

Honors Program Student Handbook



For students accepted into

Arete — The KWU Honors Program

The policies and procedures stated in this handbook apply to all students admitted and/or active in Arete — The KWU Honors Program. The contents of this handbook may be subject to change throughout the program. The Honors Program Director and Committee reserve the right to change policies when needed. If changes are made to contents of this handbook, honors students will be informed and the changes will be posted on the Arete Honors Program web page on the KWU website. In addition, honors students are responsible for other sources of policies, procedures, guidelines, and expectations, including the KWU Student Handbooks and Academic Catalog, class schedules, KWU website, and any other pertinent KWU resources, as are other KWU students.

(Approved by the KWU Honors Program Committee on 10/5/18.)

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KANSAS WESLEYAN UNIVERSITY MISSION STATEMENT

The mission of Kansas Wesleyan University is to promote and integrate academic excellence, spiritual development, personal well-being, and social responsibility.

Kansas Wesleyan University provides an education program characterized by excellence within a caring community, rooted in the liberal arts tradition. The call of the University is to develop both intellect and character, to stimulate creativity and discovery, to nurture the whole person - body, mind, and spirit. Diversity is encouraged in curriculum, faculty, and students.

Kansas Wesleyan University prepares students not only for careers and professions, but also for lifelong learning. The University equips its students for responsible leadership in their communities, for useful service in and to the world, and for stewardship of the earth.

Kansas Wesleyan University provides a setting in which faith and learning are integrated; encounter with the Christian proclamation is an integral part of the life of the University. The University fosters the lively discussion of faith and values, encouraging students to develop a thoughtful, personal world view informed by Christian tradition.

Kansas Wesleyan University serves the church, community, and the world by providing a variety of resources for educational, cultural, and spiritual enrichment. The aim of the University is to discover, to build, and to share a higher quality of life and a broader vision of the world.



ARETE HONORS PROGRAM MISSION STATEMENT

The mission of Kansas Wesleyan University's Arete Honors Program is to create highly competent scholars and leaders among our students (known as "Wesleyan Fellows") by – 1) sharpening their already excellent creative thinking, critical analysis, and problem solving skills while developing a greater intellectual curiosity and engaging in a free exchange of ideas with their professors and fellow students, 2) improving their ability to think and to work independently while communicating effectively in both the spoken and written word, and 3) ensuring they appreciate the world's rich panorama because, by developing the ability to think outside the box, they can see things from a variety of perspectives.



ARETE HONORS PROGRAM STUDENT LEARNING OUTCOMES

1. Demonstrate scholarly investigative research skills.

Connection to University Mission: Develop both intellect and character, stimulate creativity and discovery.

Connection to Program Mission: Points # 2 and 3.

2. Demonstrate the ability to understand and to intelligently discuss and argue the merits of arguments in various sides of contemporary issues.

Connection to University Mission: Stimulate creativity and discovery, nurture the whole person, body, mind, and soul.

Connection to Program Mission: Points #1, 2, and 3.

3. Develop and demonstrate a facility in inter-disciplinary thinking and synthesis of ideas and proposals in clear oral and written form.

Connection to University Mission: Stimulate creativity and discovery, nurture the whole person, body, mind, and soul.

Connection to Program Mission: Points #1, 2, and 3.



HONORS PROGRAM DIRECTOR AND COMMITTEE

The Arete Honors Program is supervised by a Program Director and an Honors Committee. Per the KWU Faculty Handbook (June 2018 edition),

“The Honors Program Committee shall be appointed by the Provost, in consultation with the Honors Program Director. It shall consist of the Honors Program Director who will also serve as Chair, at least four other faculty members from at least three different Divisions, and one student representative from the Honors Program (as appointed). The Provost (or his or her designee), as well as the Registrar, and the Director of Admissions, serve as ex officio members without vote.

The functions and responsibilities of this committee are to:

1. Develop, assess, and administer the policies and curriculum of the Honors Program;

2. Approve or disapprove all applications for admission to the Honors Program;
3. Review any disciplinary or expulsion issues, and confirm that student members of the Honors Program maintain good standing;
4. Recruit and/or provide faculty member leadership for Honors courses;
5. Provide budget recommendations for the Honors Program to the Provost;
6. Serve as an advisory board to the Provost on issues pertaining to the Honors Program; and
7. Supervise academic honor societies and submit an annual report to the administration and Faculty.

The Honors Program Director is responsible for:

1. Assisting the Office of Student Financial Planning and the Office of Admissions in recruiting internal and external applicants to the Honors Program, [and]
2. Working with the Honors Program Committee in recruiting and/or providing faculty member leadership for Honors courses.”

(2018-19 Faculty Handbook approved by BOT, June 2018)

The function of the student representative is to assist the committee members in being aware of and understanding the needs and concerns of the current body of Arete Honors students and in bringing to the committee for discussion and/or for a vote any specific, immediate, and/or future needs of these students. The student representative may also report back to the students any issues discussed or voted upon during the committee meetings not designated to the student representative as confidential.

ADMISSION INTO ARETE — THE KWU HONORS PROGRAM

Admission into Arete — The KWU Honors Program results from a student applying directly with specific application materials and being nominated through an additional separate letter of recommendation, usually from a past or current teacher or professor. The application packet is evaluated and voted upon by members of the Honors Committee. For an incoming freshman, the recommended minimum gpa is 3.5 and minimum ACT score is 25. The Honors Committee reserves the right to approve applicants with lower numbers or to deny applicants whose numbers meet or exceed the minimum (based on the overall quality of the application packet). For a transfer student or current KWU student, the recommended minimum cumulative gpa is 3.5. The Honors Committee reserves the right to approve applicants with a lower gpa or to deny applicants whose gpa meet **or** exceed the minimum (based on the overall quality of the application packet). Instructions, applications, and nomination forms can be located on the Arete Honors Program web page — <https://www.kwu.edu/academics/arete-the-kwu-honors-program> — or directly from the program director.

MEMBERSHIP IN ARETE — THE KWU HONORS PROGRAM

Each student accepted into the Arete Honors Program in good standing enjoys the title “**Wesleyan Fellow.**” Upon acceptance the new student member will receive a special certificate attesting to their status as a Wesleyan Fellow and member of the Arete Honors Program. Students in the Arete Honors Program must maintain a minimum KWU cumulative gpa of 3.5, complete at least one (1) HONR course per academic year, and may not be found guilty of any violations of academic dishonesty or

any civil crime on or off campus. An orientation may be done for new Wesleyan Fellows at the beginning of the semester. If so scheduled, new students in the program are expected to attend.

REQUIREMENTS FOR COMPLETION OF ARETE – THE KWU HONORS PROGRAM

In order to complete the Arete Honors Program, a student must take and complete the entire six course (18 credit) sequence (HONR110, 150, 250, 270, 310, and 499) with a cumulative gpa for these courses of at least 3.5.

The recommended* schedule for incoming freshmen is:

Freshman Fall Semester:

-No HONR course taken.

Sophomore Fall Semester:

-HONR150

Junior Fall Semester:

-HONR310

Senior Fall Semester:

-HONR310 or HONR499**

Freshman Spring Semester:

-HONR110 (required first)

Sophomore Spring Semester:

-HONR250

Junior Spring Semester:

-HONR310 or HONR499**

Senior Spring Semester:

-HONR499**

*The above schedule is recommended, based on the frequency of HONR course offerings. Students are required to take HONR110 first, but then may take HONR150, 250, 270, and 310 in any order. Students should be mindful that HONR110, 150, 250, and 270, however, are offered only once per school year and in specific semesters. HONR310 can be arranged for either Fall or Spring Semesters.

**HONR310 and HONR499 only need to be taken once apiece. If students take HONR110 through 270 according to the above schedule, they will have some leeway as to when to take HONR310 and HONR499 (during their Junior and/or Senior years). HONR499 can only be taken after all other HONR course requirements have been satisfied.



STRUCTURE OF ARETE — THE KWU HONORS PROGRAM

The Honors Program is an interdisciplinary program featuring unique courses, seminars, colloquia, and the opportunity for independent research or performance that support the mission of the program and of Kansas Wesleyan University. Course size is generally smaller with more in-depth study and includes a variety of viewpoints from faculty and guests across the academic disciplines. Courses often have significant reading assignments and are conducted to encourage academic rigor. Courses are available each semester and vary in topic, rotated to emphasize different areas of knowledge. Topics will include such themes as: Leadership; Critical Analysis; Global Awareness; and Impacting the Future. To take an honors course, a student must be a Wesleyan Fellow or have special permission of the course instructor.

Honors Program Requirements – 18 Credit Hours

***HONR110 -- Honors Seminar in Leadership** (satisfies one Liberal Studies requirement in Personal Awareness*) -- 3 credits.

***HONR150 -- Honors Seminar in Critical Analysis** (satisfies one Liberal Studies requirement in Human Expression*) -- 3 credits.

Prerequisite: ENGL120 or equivalent.

***HONR250 -- Honors Seminar in Global Awareness** (satisfies one Liberal Studies requirement in Community and World Exploration*) -- 3 credits

***HONR270 -- Honors Seminar in Impacting the Future** (satisfies one Liberal Studies requirement in Natural World Stewardship*) -- 3 credits.

HONR310 -- Honors Issues (a problem-solving course with changing sub-topics) -- 3 credits.

HONR499 -- Senior Honors Project (may be cross-listed with required 499 Senior Thesis/Project course in students major department) -- 3 credits.

*Students in the Honors Program are encouraged to use the four "HONR" designated Liberal Studies courses to satisfy one course in each of the four Liberal Studies areas.

Honors Program Course Descriptions

***HONR110 Honors Seminar in Leadership - 3 Cr. Hrs - Spring**

In this Honors course, the student will develop a sense of who they are as an honors student and the responsibility that comes with that goal and calling. The purpose of the seminar is the explore leadership opportunities and to improve leadership skills. We will explore theories of leadership as well as research about what an individual can do to be an effective leader. Specific focus will be placed on 1) what makes an effective leader, 2) methods of social influence, and 3) managing small group interactions. This course satisfies one Liberal Studies Requirement in Personal Awareness. A student must be accepted into the KWU Honors Program or have permission of the professor to enroll in this course.

***HONR150 Honors Seminar in Critical Analysis - 3 Cr. Hrs - Fall**

The Honors Seminar in Critical Analysis is a course with variable subtopics that provide Honors students a platform where they will develop necessary skills with which to engage knowledge and distinguish themselves as a thinker. This knowledge will present itself in several forms – in both reading and writing, certainly, but also in the ongoing interaction and informed exchange of ideas among students. The course is structured as a forum or seminar with a discussion format specifically intended to facilitate this free and open exchange. Through critical thinking and problem-solving, student will evaluate a variety of important issues and ideas that have and continue to influence the human story, paying particular attention to how these ideas have developed and how their proponents and detractors have presented their arguments. In so doing, students will engage primary and secondary sources, and one another as well, to evaluate the quality of important arguments, both in content and in delivery. This course satisfies one Liberal Studies Requirement in Human Expression. A student must be accepted into the KWU Honors Program or have permission of the professor to enroll in this course. **Additional prerequisite: ENGL120 or equivalent.**

***HONR 250 Honors Seminar in Global Awareness - 3 Cr. Hrs. - Spring**

"Honors Seminar in Global Awareness" is a course with variable subtopics that provides Honors students a platform where they will develop an appreciation for others and the importance of reaching beyond oneself. The course is structured as a forum or seminar with a discussion format specifically intended to facilitate the free and open exchange. Through critical thinking and problem solving, students will evaluate a variety of important issues and ideas that have and continue to influence the relationship of the individual to their communities, local and global. In addition, students will have the opportunity to engage in a service learning or community service project and to reflect on this experience. This course satisfies one Liberal Studies Requirement in Community and World Exploration. A student must be accepted into the

KWU Honors Program or have permission of the professor to enroll in this course.

***HONR 270 Honors Seminar in Impacting the Future - 3 Cr. Hrs. - Fall**

In this Honors course, the student will practice identifying and addressing complex world problems, in preparation for student-led problem-solving courses to follow. Topics vary, depending on the expertise and interests of the course facilitator, but will emphasize the interactions between humanity and environments, and focus on problems with a global impact. This course satisfies one Liberal Studies requirement in Natural World Stewardship A student must be accepted into the KWU Honors program or have permission of the instructor to enroll in this course.

HONR 286 Special Topics Honors Seminar – 3 Cr. Hr. - On Demand

Interdisciplinary course open only to Honors students. Small class size. Will include in-depth study and expose students to a variety of viewpoints from faculty and guests across the academic disciplines, focusing on a topic of a multidisciplinary nature. Honors students are expected to read and interact to a wide spectrum of more challenging and thought provoking material than found in a typical course of a similar level. The pace and work is more rigorous and accelerated than a standard course. Because every offering of this course is different, enrollment may be repeated.

HONR 310 Honors Issues – 3 Cr. Hrs. - Fall and/or Spring as needed

The issues course is directed by a faculty facilitator, but is primarily student-led. It is application in nature, with the goal of affecting public policy on real issues. The course involves group research and student development. Because every offering of this course is different, enrollment may be repeated.

HONR 499 Senior Honors Project – 3 Cr. Hrs - On Demand

Students complete an advanced project in an area of personal interest. The project typically results in a substantive paper and public presentation to an appropriate audience. Automatically cross-listed with any departmental 499 course, and may be cross-listed with a departmental 490 course with the approval of the Honors Program Committee.

*Denotes Liberal Studies course.



RIGHTS OF A “WESLEYAN FELLOW” (A STUDENT ACCEPTED INTO ARETE — THE KWU HONORS PROGRAM)

Upon acceptance into the Arete Honors Program and by maintaining good standing in the program a student

- enjoys the privilege of being known as a “Wesleyan Fellow,”
- enjoys the exclusive use (with other Wesleyan Fellows”) of the Honors Lounge (located on the 3rd floor of Pioneer Hall — Rm. 340),
- enjoys “priority (i.e. early) registration for upcoming semester courses during the first open registration session (students on Honors Program Probation will lose this privilege for the duration of the probationary period, however),
- may take the four (4) designated HONR Liberal Studies courses (HONR110 = PA, HONR150 = HE, HONR250 = CWE, and HONR270 = NWS) for half of their university Liberal Studies

Requirements (one in each category), and may cross-list the 499 Senior Thesis/Project course in their own major (or a similar course approved by the program director or Honors Committee) with HONR499.

-may, as a new student in the program, be assigned a mentor from among the other Wesleyan Fellows who have been in the program at least 1 year. This is done simply as yet another means to help new students who have been accepted in the Arete Honors Program with questions and concerns they may have during their first year at KWU.

-may seek advising assistance from the program director, who serves as a secondary academic advisor to all students in the program (indeed, his office is open to any and all Wesleyan Fellows for any reason or need they may have at any time),

-may attend any and all special Arete Honors Program events, including private meals, meetings, and invitations to other special university events.

-may seek changes to the program and its policies and make suggestions for improvements to the program by requests made to the Honors Committee through the student representative to that committee,

-enjoys the privilege of appealing any Honors probationary or dismissal decision to the Honors Committee and (in the case of a dismissal) to the Office of the Provost.



RIGHTS OF A STUDENT UPON COMPLETION OF ARETE — THE KWU HONORS PROGRAM

Upon successful completion of the six (6) course sequence (18 credits), and continued maintenance of good standing as a member of Arete — the KWU Honors Program up to their graduation day, the student will

- enjoy lifelong status and recognition as a “Wesleyan Fellow,”
- receive a certificate of completion, attesting to their achievement and their status as a “Lifelong Wesleyan Fellow,”
- have their name and graduation year placed on a special “Lifelong Wesleyan Fellows” plaque in the Honors Lounge,
- enjoy continued use privileges of the Honors Lounge whenever they visit the KWU campus,
- have the notation “Arete Honors Student” placed on their official KWU transcript.

In addition

- students completing Arete — The KWU Honors Program will possess the ability to think in a creative and critical fashion, they will communicate effectively in both the spoken and written word, and they will appreciate the world’s rich panorama because they can see things from a variety of perspectives.



POLICY ON THE USAGE OF THE HONORS LOUNGE

1. The KWU Honors Lounge is for the exclusive use of Wesleyan Fellows (students who have been accepted into Arete — The KWU Honors Program and are members in good standing). The key code to the Honors Lounge door is not to be shared with any non-member. Other students or off-campus friends are not permitted in the Honors Lounge.

In addition, because the Honor Lounge is for the exclusive use of Wesleyan Fellows, the lounge will not be used by other university personnel or offices as a meeting place or for non-Arete Honors functions. This rule applies whether or not the lounge is being used by Wesleyan Fellows at the time or the university is in academic session.

2. The hours of use for the KWU Honors Lounge will be the same as those for Pioneer Hall.
3. Food and soft beverages are permitted in the Honors Lounge; however, spills must be cleaned up immediately and, if the severity warrants it, reported to the KWU Maintenance Office (KWU telephone extension 4322) immediately.
4. No alcoholic beverages, drugs, tobacco (smoked or chewed), or firearms are permitted in the Honors Lounge at any time.
5. The telephone in the Honors Lounge is for the exclusive use of Wesleyan Fellows. Please, no long distance calls.

6. The computers and printer are for the exclusive use of Wesleyan Fellows. Non-member students should be referred to the computer lab down the hall. No illegal or immoral use (the viewing of pornographic or race hate web pages and the downloading, copying, or sharing of licensed or copy written material without owner's permission) permitted. Please see the Honors Program Director for printer paper or ink cartridges or to report any problems with the computers or printer.
7. The Honor Program Director and the Honors Committee shall govern the usage of the Honors Lounge and the rules appertaining (*affirmed by the university president in writing to program director on 7/27/17*).
8. Violation of the Honors Lounge rules may result in a loss of lounge access privileges.

Thank you for your cooperation in helping keep the Honors Lounge a special place.

(Taken from Arete Honors Lounge Rules posted in the Honors Lounge and affirmed by the Honors Committee — Honors Committee Members e-mail discussion (8/1/17))



POLICY ON STUDENTS NOT ACCEPTED INTO ARETE — THE KWU HONORS PROGRAM TAKING “HONR” COURSES

Courses offered through Arete — The KWU Honors Program (those with a prefix of HONR) are intended specifically for students accepted into the Honors Program. There may be occasional instances, however,

where the instructor of the HONR course wishes to invite a student to take the course who has not been accepted into the program. The decision to do so shall be that of the course instructor, in consultation with the program director or the Honors Committee,* with the following guidelines:

Any such student who is not accepted into the Honors Program, but is being considered by the course instructor for registration into an HONR course should possess a KWU gpa of 3.5 or higher and be curious about and/or genuinely considering applying to the program.

*Requests for exceptions to these guidelines should be referred to the program director or the Honors Committee for recommendation.



POLICY ON MAKING PROGRESS IN THE ARETE HONORS PROGRAM

Students accepted into the Arete Honors Program are expected to make steady progress in the program. This means taking the HONR courses on a regular basis. While students are not required to take an HONR course each and every semester (and, whenever possible, HONR courses will be scheduled to provide the least conflict possible with other courses taken by honors students), to ensure that each student makes progress in the program, it is required that each student in the program complete at least one (1) HONR course per academic year (*policy affirmed by the Honors Committee, Honors Committee Members e-mail discussion and vote (4/11/18)*). Students failing to complete one course per academic year will be placed on Honors Program Probation.

PROBATION AND DISMISSAL FROM THE ARETE HONORS PROGRAM

Honors Program Probation

Students failing to complete at least one (1) HONR course per academic year, or whose cumulative gpa drops below 3.5, or are put on any other KWU probation (academic, athletic, etc.) will be placed on Honors Program Probation. The decision to place an Arete Honors student on probation will be made by the KWU Honors Committee. The proposal for probation may be made to the committee by the program director, an Arete Honors Program faculty member with whom the student has studied, or any member of the Honors Committee. **Important:** probation in the Honors Program is **not** the same as the general KWU Academic Probation and does not automatically carry the same potential penalties (such as dismissal from the university). Honors probation is intended to serve as a warning to the student that they have violated one or more of the rules of the Honors Program and to give that student time to fix the problem short of being dismissed from the program. The probationary period will last for one full academic semester (excluding summer). During this period of time, the student should work with the program director, their academic advisor, and any pertinent KWU faculty to address the problem.

During the period of Honors Program Probation the student in question

- may still enroll in, participate fully, and earn a final grade in HONR courses,
- may still make full use of the Honors Lounge,

-may attend any and all Honors Program functions.

However, during the period of Honors Program Probation the student in question

-will lose their right to priority (early) registration (i.e. they will have to register for upcoming classes during the period that corresponds to the number of credits they have completed at that time).

Dismissal from the Arete Honors Program

The decision to dismiss an Arete Honors student from the program will be made by the KWU Honors Committee. The proposal for dismissal may be made to the committee by the program director, an Arete Honors Program faculty member with whom the student has studied, or any member of the Honors Committee. Dismissal from Arete — The KWU Honors Program can occur for a variety of reasons:

-Failure to correct the behavior or status that caused the student to be placed on Honors Program Probation (including the persistence of a KWU cumulative gpa of less than 3.5 for two consecutive semesters). Students dismissed from Arete — The KWU Honors Program for low gpa may reapply to the program when their gpa is high enough. Any HONR courses successfully completed prior to dismissal from the program may continue to be used to satisfy the program requirements upon reinstatement, subject to any changes to the program rules in affect when student is reinstated.

-Being found guilty of academic dishonesty in any KWU course (HONR or otherwise). This can be a case of plagiarism or cheating with the student either giving or receiving the unfair advantage.

-Being found guilty of the commission of a civil crime on or off the KWU campus.



APPEALS PROCESS

An appeals process is available to Arete Honors students during a probationary or dismissal process.

Probation:

A student will have 30 calendar days after the Honors Committee's decision to request, in writing to the program director, to meet with the Honors Committee to explain any special circumstances and request a revote on the probation by the committee. The revote decision will be final. The student is reminded, however, that the period of probation is not intended as period of punishment requiring an appeal, but as a period of self-review and self-improvement. It would be best spent in this endeavor, with the help of honors faculty, committee, and director.

Dismissal from the Arete Honors Program:

A student will have 30 calendar days after the Honors Committee's decision to request, in writing to the program director, to meet with the Honors Committee to explain any special circumstances and request a revote on the dismissal by the committee. If the Honors Committee upholds the decision to dismiss from the program, the student may appeal to the KWU Provost, using the appropriate form for appeals to that office (as is the right of any and all KWU students). The decision of the provost will be final. **Important:** dismissal from the Arete Honors Program is **not** the same as dismissal from the university. Such a broad dismissal decision is not made by the Honors Committee. A student may be dismissed from the Arete Honors Program but remain a student at KWU, depending on the nature of the dismissal and the decision of the provost.