

## 2023-24 FAFSA Follow-Up – Request for Spouse IRS Tax Return Information 2021

**CONTACT: SpouseTx**

Comment Code: 131

Thank you for submitting your 2023-24 FAFSA. It appears that you are married but may have filed 2021 separate Federal Income Tax Returns from your Spouse, or have otherwise not reported your spouse’s 2021 Income on your FAFSA. If you are now legally married, even if you were not married last year, you must include your spouse’s 2021 Income on your FAFSA for this year.

Follow the instructions below.

**You will not be able to receive a Financial Aid Offer until the below is resolved.  
THIS IS AN URGENT MATTER.**

### What do I have to do so I can receive an offer of Financial Aid?

1	If you were legally married as of the date you filed your FAFSA, but did not include your spouse’s income on your FAFSA, you will need to submit the documents outlined to the right.	<ol style="list-style-type: none"> <li>1) If you did not report your spouse’s 2021 Income on your 2023-24 FAFSA, provide a 2021 IRS Tax RETURN Transcript for you and your spouse (each) to the Office of Financial Planning. You can request a copy of the IRS Tax RETURN Transcripts from the IRS at the IRS Website below. <a href="http://www.irs.gov/individuals/get-transcript">http://www.irs.gov/individuals/get-transcript</a></li> <li>2) If your spouse was employed but not required to file a 2021 Tax Return, please submit a copy of all 2021 W-2’s.</li> </ol>
2	If you are legally married, but are separated from your spouse, you do not need to report your spouse’s income on your FAFSA, but you must follow the instructions to the right.	<ol style="list-style-type: none"> <li>1) Log on to your FAFSA and make the following changes:               <ol style="list-style-type: none"> <li>a. Your marital status from “Married” to “Separated”,</li> <li>b. If you have included your spouse in your Household Size, deduct your spouse from that number and enter the corrected number.</li> </ol> </li> <li>2) Provide evidence to the Student Financial Planning Office that you are separated from your spouse. A copy of a legal court document will suffice. Please contact the Office of Student Financial Planning if you have questions about what documentation to provide.</li> </ol>
	<p><b>Why?</b></p> <p>The FAFSA requires tax and income information based on your marital status as of the date you filed your FAFSA. We must include tax and income data on the FAFSA correctly determine your awards.</p>	

Feel free to call the Office of Student Financial Planning at 785-833-4315 or email [finaid@kwu.edu](mailto:finaid@kwu.edu), if you have questions.