

Position: Assistant Men's Football Coach (Full-Time)

APPLICATION PROCESS AND HIRING TIMELINE INFORMATION

To apply for this position, you should submit:

1. [KWU Employment Application](#)
2. Cover letter,
3. Resume/curriculum vitae,
4. Three references,
5. Desired salary (may be entered on application)
6. Please email your application materials to hr@kwu.edu.

The timeline for filling this position is:

- Applications will be taken until the position is filled.
- Interviews will begin when qualified applicants are identified and continue until a hiring decision is made.
- The position starts as soon as possible.

KWU is an Equal Opportunity Employer and encourages diversity in employment. We will check references of past employers and personal references. We will acknowledge receipt of your application as soon as we receive it.

Location: Athletics Department

Overview: The Assistant Men's Football Coach will help teach, coach, and recruit student-athletes for Kansas Wesleyan University's men's football team. This position also includes managing the reserve team and supporting the overall success of the program.

Key Responsibilities:

- **Teaching/Coaching (50%):** Coach student-athletes during practice and competitions, use video analysis for training, and plan team strategies.
- **Recruiting (30%):** Identify and recruit potential players, track recruitment activities, and ensure compliance with university and NAIA policies.
- **Administration (15%):** Assist with student-athlete eligibility and academic monitoring, conduct inventory of equipment, and support campus service initiatives.
- **Other Duties (5%):** Complete required reports, assist with other tasks assigned by the Athletics Director.

Supervision: Reports to the Head Men's Football Coach.

Work Schedule: Full-time, flexible schedule around practices, competitions, and recruiting. Some travel required.

Performance Goals:

- Maintain roster size and achieve recruitment targets.
- Ensure athletic success, with the team ranking well in the conference.
- Foster engagement with the campus, community, and alumni.
- Support student-athlete welfare and maintain a positive environment.

Qualifications:

- **Education:** Bachelor's degree required; Master's preferred.
- **Certifications:** First Aid/CPR, NAIA Champions of Character course, and Bloodborne Pathogen training within 60 days of hire.
- **Experience:** Minimum of one year of coaching and recruiting experience; collegiate coaching experience preferred.
- **Skills:** Strong teamwork, organization, and alignment with the university's mission.

Salary and Benefits: Salary based on experience, with full-time employee benefits.

Additional Information: A more detailed job description will be provided at the time of the interview. This is a full-time, exempt position with travel and physical demands involved in coaching football.